



Rules and Regulations Concours KGP 2018

1. Introduction

The Concours KGP is a competition of case resolution in project management organized by the "Association des étudiants en maîtrise de gestion de projet" (AÉMGP) from the "École des sciences de la gestion" (ESG) at "Université du Québec à Montréal" (UQÀM).

2. Case study competition definition

Within a fixed period of one hour and a half, members of each team must solve a project management problem as well as prepare a presentation whereby they will present their solution to a jury of professionals and project management professors.

3. General outline

The goal of the competition is to offer a learning experience for students and encourage healthy competition, professionalism and interaction among future project managers. The organizing committee and the Board of Directors attest to the conformity of the rules and spirit of the competition. Participants must familiarize themselves and adhere to the rules and directives. The competition is governed by the law of the Province of Quebec and any disputes will be resolved according to the applicable laws of Quebec.

4. Rules

4.1 Definitions

4.1.1 « competition » : this term refers to the case study competition.

4.1.2 « organizers » : this term represents the organizing entity, in this case the board of directing committee.

4.1.3 « sponsors » : this term is designated for any company or organization sponsoring the competition.

4.1.4 « student » and « participant » : these terms refer to the person eligible and

admitted to the competition.

4.1.5 All male terms refer also to female participants.

4.1.6 All singular terms also refer to the plural.

4.2 Admission

4.2.1 Participation in the competition is open to all students from teaching universities in Canada and the United States of America who have an interest in project management. However, the limit is 4 teams per university: 2 teams of bachelor degree students and 2 teams of master degree students.

4.2.1.1 Universities are open to decide which way they select the students who will be competing for KGP 2018. Indeed, no process of participant selection is made. Universities are encouraged to decide which way they prefer to select their student for KGP 2018.

4.2.1.2 However, if a university has no committee who decides which student will be competing for KGP 2018, the procedure will be : first come – first served.

4.2.2 To be eligible to participate in the competition, each student must provide a proof of university enrollment for the fall of 2018, either a registration receipt or a valid student card to be presented upon arrival the day of the case competition.

4.2.3 In case of absence of the required proof, the participant in question may still have the privilege to participate in the competition. However, he and his team will no longer be qualified for the final phase of the competition.

4.2.4 No refund will be possible.

4.3 Registration dates

4.3.1 Opening of registration: September 17th 2018

4.3.2 Closure of registration: October 12th 2018

4.4 Case

4.4.1 The case study used within the framework of the competition will be created uniquely for this event.

4.4.2 The case was validated and approved by three professionals and practitioners in project management.

4.5 Participants

4.5.1 The competition can accept a maximum of 40 teams.

4.5.2 The teams must be formed of four participants from the same school or university. However, if a participant cannot be there on November 17th, the team can compete even though there are just three participants. No team is eligible to compete with only two participants. Remember that the participant who's not attending KGP 2018 will not be refunded.

4.5.3 If a team is formed with members who are from different degrees (Bachelor VS Master), the team will be judged by the higher level.

4.5.4 All participants must adhere to the rules set in this document.

4.5.5 During phase 1 and 2 of the competition, the teams have a fixed amount of time to prepare their solution and their presentation for the jury's consideration.

4.5.6 Participants must use the USB key provided by the event organizers in order to transfer their presentation from the preparation room to the presentation room.

4.5.7 Participants must ensure that all members of the team play an active role in the presentation, well understood that not all parts are equal. The term "part" in the present article refers to the amount of time given to each presenter.

4.5.8 Observers are not allowed to see the preliminaries of KGP. However, they can observe the final round (during the afternoon).

4.5.9 Participants authorize the A  MGP to use their name, pictures and any verbal or written declaration relative to the competition for the purpose of promotion, and without any compensation, financial or otherwise, that may occur.

4.6 Case competition procedures

4.6.1 The Concours KGP case competition will take place on November 17th 2018 at l'UQAM and will proceed in two phases: phase one in the morning followed by a second phase in the afternoon.

4.6.2 In phase one, teams from the Bachelor level and teams from the Masters level will compete. The second phase will include only the finalists from the preliminary phase whether from the Bachelor or Masters level.

4.7 Preparation period and presentation

4.7.1 No pre-prepared documents will be allowed.

4.7.2 It is forbidden for the teams to use their mobile phones in the preparation room. All mobile phone use will lead to the disqualification of the team.

4.7.3 Cue-cards and personal notes will be permitted during the presentation.

4.7.4 At the end of the preparation period, all presentation material will be handed over to the volunteer from the organizing committee who will give back their material to the team only at the time of the presentation.

4.7.5 In the time between the end of the preparation session and their presentation time, team members are not permitted to continue their discussion of the case.

4.7.6 No participant may communicate, regardless of method, with a participant from another team. This applies from the beginning of the preparation period until the end of their presentation.

4.7.7 Material used by the team members during the presentation will be submitted to the jury in beginning of the presentation period.

4.7.8 All required material for the preparation and presentation period will be provided to each team.

4.7.9 Each team can present in either English or French, but must make the choice at the time of registration.

4.7.10 Participants are not allowed to mention from which Universities they are. If someone mentions it during his presentation, his team will be disqualified.

4.8 Judges

4.8.1 Judges must come from professional and academic communities.

4.8.2 The judges will be chosen by the Concours KGP organizing committee and will be approved by the executive committee of the competition.

4.8.3 The groups of judges will be formed by the organizing committee.

4.8.4 In the morning and afternoon period, each jury will be composed of five judges.

4.8.5 Judges must submit their observations by means of a grade for each team.

4.8.6 Judges will use an evaluation sheet created and validated by the AÉMGP and the board of directing committee.

4.8.7 In the elimination phase, judges must declare three winning teams amongst the finalists from the Bachelor level and three winning teams from amongst the masters finalists. In addition, they must designate two best speakers, one from the Bachelor level and one from the master level.

4.8.8 The judges' decisions regarding the case competition winners is final, without any doubt.

4.8.9 The judges must make a final decision in case of a tie.

4.9 Winners' obligations

4.9.1 The three (3) winning teams from the Bachelor level, the three (3) winning teams from the Masters level, as well as the two (2) best speakers of the Bachelor's degree and master's degree category will be invited to submit an account of their experiences and impression which PMI-Montreal may use in its publications at PMI-Montreal's discretion. PMI-Montreal may also use photos taken during the Concours KGP case competition for the purpose of publicity.